

Template Timeline -- To Be Customized for Each GROWTH Project

Phase	Project Step ¹	Action Completed by	Time to Complete Estimate ²	Estimate	Actual	Timeline Estimate ³ <i>(varies by project size and complexity)</i>
Pre-DRE Engagement	Creation of PICO	Client	6 - 8 weeks			6 - 8 weeks
Scoping	Identification of key contacts	Both	1 week (parallel)			2 - 3 weeks
	Refinement of PICO into Systematic Review (SR) Protocol and appropriate analyses, submit to client for edits	Client	1 week			
	Review and finalize SR Protocol	Both	1 - 2 weeks			
	Confirmation/approval of final SR Protocol	Both				
Literature Search	Development and approval of search strategy	Both	1 week			10 - 12 weeks
	Execution of search strategy	DRE	1 week (parallel)			
	Literature screen by title/abstract ⁴	DRE	2 - 3 weeks			
	Training of client users	DRE	1 week (parallel)			
	Full text procurement	Both	1 week			
	Literature screen by full text (dual review) ⁵	DRE/Client	2 weeks			
	Foreign language full text literature screen of client provided translations (optional) ⁶	DRE/Client	1 week (optional)			
	Risk of bias assessments (dual review)	DRE/Client	3 weeks			
	Library finalization and approval	DRE/Client	1 week			
	Library summary and SR Protocol revision (as needed)	DRE/Client	1 week (parallel)			
	Term indexing of relevant outcomes	DRE	1 - 2 weeks			
Data Configuration	Draft of Statistical Analysis Plan	Both	1 week (parallel)			6 - 10 weeks
	Term index review and selection of outcomes	Both	1 week			
	Finalization of Systematic Review Protocol & Statistical Analysis Plan	Client	1 week (parallel)			
	Extraction of relevant data	DRE	3 - 5 weeks			
	Initial quality control of extracted endpoints					
	Initial term binding and ontology management execution	DRE	1 week			
	Discussion/finalization of ontology and term management requirements (optional)	Client	1 week (optional)			
Database release and training	DRE	1 week (parallel)				
Analysis and Deliverables	Assess feasibility of analysis plan, execute Statistical Analysis Plan, including saving and sharing of workflows	DRE/Client	TBD			TBD
	Audit of analyses workflows	DRE	1 - 2 weeks			
	Finalization of analysis	DRE/Client	TBD			
	GRADE profiles	DRE/Client	TBD			
	Evidence tables	DRE/Client	TBD			
	Discussion of results	DRE/Client	TBD			
	Additional training	Both	TBD			
	Execution of additional services and deliverables (optional, to be scoped)	DRE/Client	TBD			

¹Projects are slotted into the Doctor Evidence production queue in a timely manner; any changes, modifications, or supplemental actions affecting the workflow or project scope WILL alter the timeline estimate

²Project steps may occur in parallel to steps immediately previous

³Timeline estimated for <=100 references

⁴Timing determined by size (0 - 500 articles / 1 week, 500 - 1500 articles / 1.5 weeks, 1500 - 2500 articles / 2 weeks, 5000 - 10000 articles / 3 weeks); secondary title/abstract review may be necessary

⁵Audits revealing issues with screening will require adjustment to the screening instructions and re-screening (may extend timeline)

⁶Does not include time to translate full text articles to English